

FREQUENTLY ASKED QUESTIONS



Eligibility & Enrollment

1	What is Open Enrollment?	<ul style="list-style-type: none">• Open enrollment is a specific period, annually, when individuals can enroll in or make changes to their health insurance plans. This event typically occurs in the fall, allowing people to choose or update their coverage for the upcoming year. Check with your HR administrator to see when your Open Enrollment will be
2	How do I update my benefits if I get married, have a baby, or move?	<ul style="list-style-type: none">• Update your benefits in Employee Navigator (if applicable)• Contact your HR administrator
3	Can employees waive coverage?	<ul style="list-style-type: none">• Yes, if the benefit is not 100% paid by your employer
4	What happens if I do not enroll/miss open enrollment?	<ul style="list-style-type: none">• You may not be eligible and have to wait until the next Open Enrollment period
5	What documents are needed for dependent verification?	<ul style="list-style-type: none">• Birth certificate, legal documentation, custody documentation, marriage certificate